

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>March 8, 2011</u>
Place:	<u>District Administration Office</u> <u>4034 Irving Place</u> <u>Culver City 90232</u>	Time:	<u>6:00 p.m. – Public Meeting</u> <u>6:01 p.m. – Closed Session</u> <u>7:00 p.m. – Public Meeting</u>

Board Members Present

Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Clerk
Patricia Siever, Professor, Member
Steven Gourley, Member

Staff Members Present

Patricia W. Jaffe, Interim Superintendent
Ali Delawalla
Gwenis Laura, Ed.S.

Call to Order

Board President Mr. Zeidman called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Hayley Yamamoto led the Pledge of Allegiance.

Report from Closed Session

Mr. Zeidman reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that the following reportable actions were taken. In Closed Session, the Board took action to issue a notice releasing Principal (60%)/Coordinator of State and Federal Programs (40%), and reassigning as Principal, Adult School (100%), an administrative employee, identified by #NB3319588, pursuant to Education Code section 44951, effective at the end of the 2010-2011 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was unanimous with 5 – Ayes and 0 – Nays.

8. Adoption of Agenda

It was moved by Mr. Zeidman to adopt the agenda with the amendment to move item 10.1 and 10.4 to the top of the agenda. The motion was seconded by Mr. Gourley. The motion was unanimously approved.

10. Awards, Recognitions and Presentations

10.1 American Citizenship Awards

Mrs. Jaffe and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of March. The recipients were Hayley Yamamoto from El Marino School; Anjali Prasad from El Rincon Elementary; Estafania Mendez from La Ballona School; Zoe Alamillo from Linwood E. Howe School; Katherine Garrido from Farragut School; Patrick Gardner from Culver City Middle School; Paul Kaoud from Culver Park High School; and Jordan Bentley from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

10.3 Arts Education Month Proclamation

The Board of Education proclaims the month of March as Arts Education Month and encourages the celebration of the arts with meaningful student activities and programs that demonstrate learning and understanding in the visual and performing arts. Ms. Siever read the Proclamation.

10.4 AVPA Recognition/Art and Film

Ms. Laura announced some of the great achievements and recognitions of the AVPA Film students. She also spoke about the grants that the department has received. Ms. Laura extended congratulations to the students, crew, supporters, and the staff. She introduced each student that would receive a Certificate for Recognition in Film. Ms. Laura then introduced Ms. Kristine Hatanaka, Co-Director of the AVPA and art teacher. Ms. Laura read some of the awards and scholarships received by the students in the Art Department and introduced the

students. Ms. Hatanaka spoke about the community support and specially noted Emmanuel Saenz who received a wonderful scholarship. Ms. Seiver thanked Ms. Magee for being an exemplary leader at the high school.

9. Consent Agenda

Mr. Zeidman called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Silbiger requested that item 9.2 be withdrawn.

It was moved by Mr. Gourley and seconded by Ms. Paspalis to approve Consent Agenda Items 9.1 (with revisions from Ms. Siever to be provided via e-mail to Ms. Williams), 9.3, 9.4, and 9.5 as presented. The motion was unanimously approved.

9.1 Minutes of Special Meeting – February 15, 2011; Minutes of Special Meeting - February 18, 2011; and Minutes of Regular Meeting – February 22, 2011

9.3 Single Plan for Student Achievement – Culver City High School

9.4 Certificated Personnel Reports No. 15

9.5 Classified Personnel Reports No. 15

9.2 Approval is Recommended for Purchase Orders

Mr. Silbiger withdrew this item to inquire PO#56367 which Mr. Delawalla will follow-up on; PO#56371 which was charges on the credit card; and PO#56376 which was for the WASC visit. It was moved by Mr. Silbiger and seconded by Ms. Paspalis that the Board approve purchase orders from February 12, 2011 through February 25, 2011 as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations – (cont.)

10.2 Spotlight on Student Education – Culver City High School

Dr. Pam Magee, Principal of Culver City High School, shared some of the instructional practices that are showing significant results in achievement at the school. The administration team, Mr. Dylan Farris, Mr. Ian Drummond, Ms. Kim Indelicato, were also present. They presented information on the dramatic increase in student performance and announced that the high school was now eligible to be designated as a California Distinguished School. Students shared their experiences at the school. They spoke about the different programs including the AVID Program, AVPA, the ROP Program, the Athletic Program, and the Best Buddies Program. The shared with the Board how these programs have enhanced their high school experience and prepared them for their future endeavors. Board members thanked the staff and the students who presented. The Board was very impressed with the colleges and universities that the students have been accepted to thus far.

11. Public Recognition

11.1 Superintendent's Report

Mrs. Jaffe thanked all of the students who attended the meeting, and she stated that she was happy to have met with the California Distinguished School team. Mrs. Jaffe reported that she attended the meeting with the WASC team at Culver Park and they were very impressed with the school. She reported on some of the school-wide strengths at Culver Park and informed the Board what improvements the team suggested. Mrs. Jaffe reported on her attendance at the 29th Annual Bravo Awards at Disney Hall where middle school teacher Kari Fretham was honored with an award, and her attendance at the Chamber of Commerce Luncheon. She informed the Board that the second edition of Culver Currents in Print will be coming out the following day, and thanked Geoff Maleman and Nancy Burne for their hard work on the publication.

11.2 Assistant Superintendent's Report

Ms. Laura reported on the evening's student recognitions and how the students have specialized teachers. She spoke about generalist teachers and congratulated Kari Fretham on her Bravo Award. Ms. Laura reported that the CST writing tests were completed, and her attendance at the last session of the Immersion Strategic Planning Committee. She reported that the Committee's next discussion is an action plan to implement their goals.

Mr. Delawalla reported that the state legislature is at an impasse on the budget, and that the Governor has announced that he might not get support on his proposals for the upcoming election. He also stated deferrals are a challenge that the District is facing.

11.3 Student Representatives' Reports

Middle School Student Representative

Mr. Rick Garcia, teacher at the middle school, reported for Sophia Greenberg. Mr. Garcia reported on activities at Culver City Middle School, including the completion of the Pennies for Patients Fundraiser. The school raised approximately \$1,400. He also reported on the 5th grade orientation taking place the following day, and the 5th grade orientation for parents taking place in the evening. Mr. Garcia announced that he will be joining Mr. Zeidman and Susan Herrera from the middle school on a trip to Boston with middle school students.

Culver Park Student Representative

Sandra Maldonado, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the HeArt Project coming to a close. She stated that the teacher was amazing. She also reported on the ROP Program, the WASC team coming to the school for a visit and the students being presented with wigs to style for La Boehm.

Culver City High School Student Representative/Student Board Member

Jamie MacIntosh, Student Board Member, reported on activities at Culver City High School, including ASB holding interviews; the Multi-Cultural Assembly; AVPA's *Urinetown*; the yard sale taking place on April 23rd; the 10th graders taking the CAHSEE; the upcoming Sadie Hawkins Dance on March 16th and chaperones are needed; and students receiving their college acceptance or denial letters in March.

11.4 Members of the Audience

Members of the audience spoke about:

- David Mielke stated that it was gratifying to hear from the students, and there was no doubt that the high school would be designated as a California Distinguished School. He was happy to hear that the high school was narrowing the achievement gap. Mr. Mielke expressed to the Board that he thinks they need more flexibility and he is concerned that there were no notices given to administrators. He provided suggestions to the Board on positions that could possibly be eliminated or combined.
- Maria Nava, high school student, spoke in favor of getting solar panels in the District.
- Jerry Chabola commented on students who presented earlier, Rufus Humphries whom he stated also tutors at the middle school, and San Dixon whom he stated is also very involved with Youth and Government. He thanked all who attended Casino Night and stated it was a tremendous event. Mr. Chabola provided the Spring sports updated and announced that the Track Invitational would be on Saturday.
- Brad Hodge stated he was present on behalf of the Culver City Youth Health Center and announced the group's upcoming Mardi Gras event and spoke about how the group helps our students.

11.5 Members of the Board

Board Members spoke about:

- Mr. Silbiger spoke specifically about the honorees of the Culver City Youth Health Center, Mike Eskridge and Barbara Honig. He stated that his understanding was that in two weeks the Board meeting would be held at the City. He explained that there is a conflict with other committees at the City and our second Board Meeting of the month, so at this time the District would be unable to hold the second Board Meeting of the month in the Chambers. Mr. Silbiger thanked the DBA for giving CCEF some of the proceeds from the DBA's Night Out event. He stated that he spoke to Tony Spano and Mr. Spano had come up with a K-12 music program. Mrs. Jaffe said that it was being worked on.
- Ms. Paspalis stated that she also spoke to Mr. Spano. She reported on her attendance at the middle school's Open House, and the Culver Park visit by WASC. She said that the committee loved what was going on at the school. Ms. Paspalis also reported on her attendance at the Immersion Strategic Planning Committee meeting and she looks forward to bringing information from that meeting to the Board. Ms. Paspalis announced that it was currently the 100th Anniversary of International Women's Day.

- Ms. Siever would like to know when the WASC team comes out to the District. She stated that Dr. Spano did an excellent job at the Martin Luther King Day event. She reported that she attended the student art tour at the museum last year and it was great. Ms. Siever stated that she absolutely loved Casino Night and thought it was a great event.
- Mr. Gourley felt that Mr. Mielke was over exaggerating by saying that the security department could report to the principals. He does agree with Mr. Mielke that there should be more administrator layoff notices should go out, but also thinks that additional teachers and classified employees should get notices. Mr. Gourley thinks everyone should get tiered pay cuts along with furlough days. He also commended the Mock Trial Club students and thinks they are outstanding.
- Mr. Zeidman expressed that he is excited about the trip to Boston. He reported that he attended Open House, and the California Distinguished School visit. Mr. Zeidman thanked everyone who volunteered and contributed to Casino Night. He asked Jerry and Janet Chabola to stand in recognition for all of their tireless efforts for the event. Mr. Zeidman reported that the event probably grossed approximately \$25,000.

12. Information Items

12.1 Resolution Regarding Enrollment Capacity

Mr. Mielke stated that he was nervous about the Resolution and asked if it would be limiting student enrollment. Mr. Sotelo provided additional explanation about the Resolution and responded that it would in fact be limiting student enrollment.

13. Recess

The Board recessed at 8:35 p.m. and reconvened at 8:45 p.m.

12.2 Capital Projects

Mr. Delawalla presented information to the Board on capital projects in the district that had previously been discussed by the Board. He reviewed the major components of the proposed Athletic Complex renovations with the addition of a solar carport. He also gave the Board points to consider regarding the solar project. Mr. Delawalla provided information on the funding resources and the amounts. The Board asked questions to Mr. Delawalla and Mr. Todd Johnson, Chair of the Environmental Sustainability Committee regarding the application and RFP process for the solar project. Mr. Delawalla and Mr. Gray seemed to have been receiving some conflicting information in a few areas of the project. Further discussion ensued. Mr. Silbiger expressed his frustration that the project has not been moved forward, and stated that if there is a disagreement Mr. Delawalla cannot just disregard the Board's direction. Mrs. Jaffe informed the Board of all the other projects/duties that Mr. Delawalla has to work on. She insisted that both she and Mr. Delawalla have been following up and working on the solar project and that there are also legalities that have to be looked at to make sure the project is done correctly. She informed them that savings from a solar project would not likely happen for another two years and the District needs to save money now. Mrs. Jaffe also informed the Board that the City is also working with Edison and suggested that both entities work together on their solar projects. Board members asked that Mr. Delawalla move forward with the RFP as soon as possible. Mr. Delawalla stated that he would have the RFP by the following Friday. Mr. Zeidman thanked Mr. Delawalla for all of his hard work and stated that he understands the difficulties of being short staffed. Mr. Zeidman also commented that Mr. Delawalla has a fiduciary duty to the District and needs to be as thorough as possible. Mr. Zeidman was in agreement to see what can get done by the following Friday.

14. Action Items

14.1 Superintendent's Items - None

14.2 Education Services Items

14.2a Third Reading and Adoption of Revised Administrative Regulation 6164.6, Instruction – Identification and Education Under Section 504

Ms. Siever had a suggested change in format. Mr. Sotelo explained the revision. Mr. Zeidman asked for clarification from Ms. Siever if her suggestion was in wording or in format only. Ms. Siever confirmed it was in format only. It was moved by Ms. Paspalis and seconded by Mr. Gourley that the Board approve Revised Administrative Regulation 6164.6, Instruction – Identification and Education Under Section 504 with the revised format. The motion was unanimously approved.

14.2b Third Reading and Adoption of New Board Policy/Administrative Regulation 5118, Students – Open Enrollment Act Transfers

It was moved by Ms. Siever and seconded by Mr. Gourley that the Board adopt New Board Policy/Administrative Regulation 5118, Students – Open Enrollment Act Transfers as presented. The motion was unanimously approved.

14.3 Business Items - None

14.4 Personnel Items

14.4a Approval is Recommended for Resolution #21-2010/2011, Catastrophic Leave for Classified Employee (Elementary School Secretary)

It was moved by Ms. Paspalis and seconded by Mr. Gourley that the Board approve Resolution #21-2010/2011, Catastrophic Leave for Classified Employee (Elementary School Secretary) as presented. The motion was unanimously approved.

14.4b Approval is Recommended for Resolution #22-2010/2011 (HR), Regarding the Reduction or Discontinuance of Particular Kinds of Service Now Being Performed by Certificated Employees

Ms. Siever commended Mrs. Lockhart and her staff for the extra work they put in on the Resolution. Ms. Paspalis clarified that if the FLAP grant was renewed the position at El Marino would not be cut. It was moved by Ms. Siever and seconded by Mr. Gourley that the Board approve Resolution #22-2010/2011 (HR), Regarding the Reduction or Discontinuance of Particular Kinds of Service Now Being Performed by Certificated Employees as presented. The motion was unanimously approved.

15. Board Business

15.1 Update on Budget Sub-Committee

Mr. Silbiger provided the Board with an update on how the committee meeting went and stated that the Board was sent copies of all the recommendations from the meeting. Janet Chabola stated that she was present at the meeting and there were people present that did not know much about the budget process. She feels that when people do not know about the process they are basing their suggestions more on personal interests and emotions. Ms. Siever stated that she was also present at the meeting as one of the Board appointees and she learned a lot. She stated that it was more of a session for ideas regarding the budget. Ms. Siever also appreciated the diversity of the group.

Adjournment

There being no further business, it was moved by Mr. Gourley, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Zeidman adjourned the meeting at 9:30 p.m. in memory of Myrna Perks and Herbert Karnofsky, father of former Board member Marla Wolkowitz.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary